

Research Integrity Training (eAPRIN) FAQ

Revised on April 22, 2024

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Q-1

I cannot log in to the APRIN e-learning program (eAPRIN) website (<https://edu.aprin.or.jp/>)

A-1

Case 1: Using the wrong password.

Regarding your initial password:

- If your account was registered during or after April 2020:
An initial password will be sent to your KUMail/KUMOI address. (*Your KUMail/KUMOI address will be your username).
- If your account was registered before March 2020:
If you do not know your password, please reset your password.

*Even if you were employed after April 2020, if you have been employed previously, you may have

been registered and set the initial password at that time.

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- If you have lost the email, or do not know your current password, regardless of when your account was registered, click “Forgot username or password?” on the eAPRIN top page and follow the instructions.

Under the default settings, the password reset email will be sent to the same email address as your username.

Case 2: Using a wrong username.

As a general rule, your KUMail/KUMOI address will be your use name. If you have multiple addresses, including an account issued separately by the Kyoto University Graduate School and Faculty of Medicine, Ethics Committee, please try to log in to the system using your KUMail/KUMOI address and the correct password (as detailed above).

However, if you do not have an ID issued by Kyoto University, and have requested to register your account by yourself, a string other than your KUMail/KUMOI address may be used as your username.

*For details of the KUMail/KUMOI address, please see Q-2 below.

Case 3: Incompatible browser.

You may not be able to log in to the system due to the type of browser you are using. Please try using a different browser.

Q-2

What is the KUMail/KUMOI address?

A-2

The KUMail/KUMOI address is an official email address provided by the university to each student, faculty, or staff member at the university. Each KUMail/KUMOI address is issued together with an SPS-ID/ECS-ID.

KUMail/KUMOI addresses include the following email domains (the part of the address that comes after @):

- @kyoto-u.ac.jp (KUMail)
- @st.kyoto-u.ac.jp (KUMOI)

Please note that email addresses with email domains such as those below are not KUMail/KUMOI addresses.

- @**** (other than “st”).kyoto-u.ac.jp (These are addresses issued by individual

departments.)

➤ @kyoto-u.jp

(These are life-long email addresses used for forwarding)

Q-3

“京都大学研究倫理・研究公正コース ([Kyoto University Research Ethics and Integrity Course 20 (XX)]” is not displayed on the top page.**

A-3

After logging in to the system, “京都大学研究倫理・研究公正コース ([Kyoto University Research Ethics and Integrity Course 20** (XX)]” will be displayed on the top page by default. However, if it is not displayed, please click the “Course Selection” button, and select the course you wish to take.

Note:

If you log in to the system using an account issued by the Kyoto University Graduate School and Faculty of Medicine Ethics Committee, “京都大学研究倫理・研究公正コース [Kyoto University Research Ethics and Integrity Course 20** (XX)]” will not be displayed. Even if you click the “Course Selection” button, the “Kyoto University Research Ethics and Integrity Course 20** (XX)” will not be displayed and cannot be selected. Please be sure to log in to the system using your KUMail/KUMOI address as your username and the correct password.

Q-4

I don't know how to take the quiz.

A-4

If you are taking the quiz for the first time:

Click the name of the course module, follow the instructions on the screen, read the material, and click on “Take the quiz” at the bottom of the page.

If you would like to take the quiz again:

Click the name of the course module, and click “Re-take the quiz.”

Q-5

When does the system determine that I have completed the course?

A-5

If you score 80 points or higher on the quizzes for all course modules, the course status will be automatically registered as complete, and a completion certificate will be issued.

Q-6

I have taken a course module, but a completion certificate has not been issued.

A-6

A completion certificate will be issued for the completion of an entire course. However, completion certifications will not be issued for the completion of individual modules, even if the module was selected from the materials list in the main menu.

Q-7

I took the course using a guest account. Please issue a certificate of completion with my name on it.

A-7

The guest account is a common-use ID. As you have taken the course using a common-use ID, a certificate of completion with your individual name on it cannot be issued. To receive a certificate with your name on it, it is necessary to register your personal account and complete the course using that account. Please note that the results of the course you took using the guest account cannot be transferred to your personal account.

If you wish to register a personal account, please provide the following information via email to the section in charge (integrity-el * mail2.adm.kyoto-u.ac.jp). (Please change * to @.)

- Name (in Chinese/Japanese characters) (Not required if your name is not written in Chinese/Japanese characters)
- Name (in Roman alphabet)
- Affiliation: (if you are not affiliated with Kyoto University, please provide the name of your institution of affiliation)
- Position: (if you are a student, please tell us what year you are in.)
- Email address: (as a general rule, you must provide your KUMail/KUMOI address. If you do not have a KUMail/KUMOI address, please provide your departmental address at the university. If you do not have either, please provide your personal email address.)
- Research topic
- Name of PI

Q-8

Is the APRIN e-learning program (eAPRIN) website accessible from outside the university (from home, etc.)?

A-8

Yes, you can access the website from outside the university (from home, etc.) as long as you have an Internet connection.

- Kyoto University's Research Integrity Training website:
http://www.kyoto-u.ac.jp/ja/research/ethic/research_guide/kensyu
(The website provides the eAPRIN manuals and the URL to access the system.)
- APRIN e-learning program (eAPRIN): <https://edu.aprin.or.jp/>
(You can log in to the eAPRIN system from the above URL.)

Q-9

Which courses do I have to take to be deemed to have completed the research integrity e-learning training, and when do I have to take them?

A-9 (As of April 2024)

- ◆ From April 1, 2024, the following courses will be used to confirm your completion of the research integrity e-learning training:
 - Kyoto University Research Ethics and Integrity Course (Science and Technology)
 - Kyoto University Research Ethics and Integrity Course (Humanities and Social Sciences)
 - Kyoto University Research Ethics and Integrity Course (Life Sciences)
 - JST Course (1) Biomedical
 - JST Course (2) Engineering

*If you took the “JST Course (1) Biomedical” or “JST Course (2) Engineering” during or before March 2024, the completion date will not be updated even if you take the course again.
Therefore, please take the Kyoto University Research Ethics and Integrity Course 20** (XX).
- ◆ Courses that will not be checked to confirm your completion of the research integrity e-learning training:
 - 京都大学 医の倫理委員会受講者コース (Kyoto University Graduate School and Faculty of Medicine: Ethics Committee Course)
 - JST Course (3) Humanities

The following courses, if completed on or before March 31, 2024:

 - JST Course (1) Biomedical
 - JST Course (2) Engineering

*If you have already received training of an equivalent level at another institution and wish to be exempted, please show evidence of the training received and consult with the relevant staff in your department.

Q-10

What are the specific job titles, etc., included in the “faculty/researchers who are required to

take the course?”

A-10

The specific job titles, etc., included in the “faculty/researchers who are required to take the course” are as follows:

- Full-Time Professors, Associate Professors, Senior Lecturers, Assistant Professors, Teaching Associates
- Specially Appointed Professors
- Program-Specific Faculty Members Employed Under the Annual Salary System, Program-Specific Research Center Faculty Members, Specially-Contracted Foreign Language Faculty Members, Program-Specific Assistant Professors at the University Hospital, Program-Specific Researchers
- Endowed Chair Faculty Members, Endowed Research Faculty Members, Industry-Academia Collaboration Course Faculty Members, Industry-Academia Collaboration Laboratory Faculty Members/Researchers, Law School Practicing Professors, Law School Practicing Associate Professors, Professional Graduate School Practicing Professors, Professional Graduate School Practicing Associate Professors
- Part-Time Researchers
- Visiting Lecturers
- Visiting Research Scholars

*If your position is included in the above list, but you think that you may not be deemed to be included among the “faculty/researchers who are required to take the course,” please consult with the relevant administrative staff in your department.

Q-11

Are emeritus professors and visiting professors who engage in research at the university with a Grant-in-Aid for Scientific Research (*Kakenhi*) deemed to be “faculty/researchers who are required to take the course?”

A-11

Yes, they are. Although emeritus professors and visiting professors are not included in the list in A-10 above, those who are receiving a Grant-in-Aid for Scientific Research (*Kakenhi*), etc., are deemed to be “faculty/researchers who are required to take the course.” If your ID is ECS-ID, please take the course using a guest account. If you need a personal certificate of completion, please apply for registration.

Q-12

Are graduate students required to take the research integrity eLearning course?

A-12

In addition to the training provided by Kyoto University, there are e-learning courses on research integrity provided by the Japan Society for the Promotion of Science (eL CoRE), which can be taken after tutorials or as common graduate courses. Graduate students are required to take at least one of the e-learning courses during their enrollment, as instructed by their academic advisor.

Q-13

Do researchers whose main duties are at other institutions also have to take the course?

A-13

Those whose main duties are at another institution must also take the course. If you have already received training of an equivalent level at your primary institution of employment and wish to be exempted, please show evidence of the training received and consult with the relevant staff in your department. The training must be of at least an equivalent level to the APRIN “Standard Course.”

<https://www.aprin.or.jp/form0/modulelist.pdf>